



<b>General Question</b>
Date
Time In
Time Out
<b>Exterior</b>
Was the store opened and closed following the pre-set timing guidelines of govt?
Did the store have a notice outside with written message regarding proper sanitization of store been done?
Did the store have a notice outside with opening and closing hours mentioned?
Was Security Guard/ Store Personnel standing to open the gate for customer?
Was the Security Guard/ Store Personnel wear mask?
Was the Security Guard/ Store Personnel wear gloves?
Describe in detail about the exterior experience
<b>Interior</b>
Was the customer asked to sanitize hands first before coming into the store or a sanitizer placed at the entrance?
How many sanitizers were kept at the store for customer?
Were the sanitizers kept at visible area?
Were the all sanitizers easy to accessible for customers?
Have the sanitizers contained atleast 70% of alcohol?
Were the customers without mask allowed to come into the store?
Describe in detail about the Interior experience
<b>Staff Etiquette &amp; Grooming</b>
Was the social distancing standard followed in the store?
Were all the staff in the store wearing mask?
Were all the staff in the store wearing gloves while dealing with customers?
Was the staff followed the grooming standards as per the SOPs?
Was the Mask clean from the dirt?
Was the staff touching the mask?
Are they leaving the mask hanging from the neck?
Describe the staff etiquette & grooming
<b>Restroom (If Applicable)</b>
Was the sanitizer kept at the restroom
Was the housekeeping checklist including disinfectant information displayed?
Was the housekeeping checklist up to date and time?
Was the hand tissue paper kept?
Were the MUST DO points clean?